



CSDP Orientation Course
Sarajevo, Bosnia and Herzegovina
20-24 May 2024
(23-24/3/18)

Administrative information

1. Participation

The course is open to both civilian and military personnel who are or will be involved in CSDP-related activities. The EU Member States, relevant EU institutions/agencies are kindly invited to nominate participants. Candidate countries, third countries and international organisations are also welcome to put forward suitable candidates. The course is open for 48 participants. The number of places available for the different entities is as follows: EU Member States – up to 30; BiH-sponsored countries (Albania, Croatia, Montenegro, North Macedonia and Serbia) – one per country; Bosnia and Herzegovina – up to 10 (MoD BiH – 2, MFA BiH – 2, MS BiH -2, AF BiH – 4); EUFOR – up to 3.

2. Application and registration

Applications from the EU Member States and from EU institutions and agencies must be made by designated nominators via the ESDC secure internet system, ENLIST, at

<https://esdc.europa.eu/enlist/login>

A list of relevant ENLIST nominators can be found on the ESDC website at

<https://esdc.europa.eu/nominators/>

Other invited parties should send the full name and email address of their candidates via email directly to the ESDC training manager, Jessica GUSSARVIUS:

jessica.gussarvius@eeas.europa.eu.

The application deadline is 5 April 2024. Registration will not be complete until confirmed by the ESDC Secretariat AND upon completion of the requested personal data in ENLIST by the confirmed participants.

3. Language

The language regime of the CSDP applies (English, without interpretation).



4. E-learning

The course will be preceded by a mandatory e-learning module, which must be completed before the classroom training in Sarajevo starts. The e-learning module can be found on the ESDC/ILIAS platform for selected participants.

5. Attendance

Attendance at the residential part of the course is mandatory on all days. Certificates will be awarded to participants who have completed the full course, including the e-learning module.

6. Costs

The PSOTC will cover expenses for participants from eligible Bosnia and Herzegovina institutions in accordance with the current regulations. These expenses include accommodation and meals. Per diem allowances are the responsibility of the sending authority.

The PSOTC will cover expenses for one participant per country from regional partner countries. These expenses include local transportation, accommodation and meals. Travel to/from Sarajevo and per diem allowances are the responsibility of the sending authority.

For members of EUFOR, all lunches during the course will be offered at the Hotel Hills. The price for lunch is EUR 23 per day per participant (price includes bottled water). The money will be collected at the hotel front desk on Monday 20 May 2024 (total 23 x 5 = EUR 115).

7. Course venue

The course venue for the whole week will be the Hotel Hills, Butmirska cesta 18, Sarajevo.

8. Hotel arrangements

Hotel accommodation (for eligible participants) will be reserved and paid for by the PSOTC. The hotel location will be provided in due time.

9. Meals

All lunches during the course will be provided by the PSOTC at the Hotel Hills.

10. Social events

The course programme includes the following social events:

- Ice-breaker on Monday 20 May 2024 (attendance mandatory)
- Guided cultural tour – Sarajevo city tour on Tuesday 21 May 2024 (attendance optional)
- Official dinner on Thursday 23 May 2024 (attendance mandatory)



11. Dress code

Course: for military personnel - service dress uniform, for civilians - business casual

Ice-breaker and official dinner: smart casual

Guided city tour: casual

12. Liability and insurance

In the event of a medical emergency, the costs must be covered by the participant's medical insurance provided by the sending country/organisation. The organisers do not provide health or accident insurance for participants.

13. Contacts

Austrian National Defence Academy:

- Ms Sandra KICK (office: +43 50201 1028005), email: sandra.kick@bmlv.gv.at
- Ms Sara Milena SCHACHINGER (office: +43 50201 1028004), email: conference@bmlv.gv.at

Peace Support Operations Training Centre/Bosnia and Herzegovina:

- LTC Jasmin SOFIĆ (office: +387 33 754 353), email: jasmin.sofic@psotc.org
- SGM Esad POŠKO (office: +387 33 754 350), email: esad.posko@psotc.org

European Security and Defence College:

- Ms Jessica Gussarvius, email: jessica.gussarvius@eeas.europa.eu